

Martin Parish Council

Minutes of the ANNUAL MEETING OF MARTIN PARISH COUNCIL held at THE BLANDFORD HALL, MARTIN on Tuesday 30th May 2017 commencing at 8.00pm.

Present: Cllr S Sampson, Cllr J Richards, Cllr H Lawes, Cllr S Hooper, Cllr B Hapke, Cllr M King, Mr E Hale (Interim Clerk)

1. Election of the Chairman of the Council. Cllr Hapke proposed Cllr Sampson as Chairman, which was seconded by Cllr Richards. All Councillors were in favour of this appointment
2. Election of the Vice Chairman of the Council. Cllr Hooper proposed Cllr Richards as Vice-Chairman, which was seconded by Cllr King. This was approved by all Councillors
3. Apologies for absence. No apologies received
4. Declarations of interest from Members. Cllr Hooper declared an interest in the grass cutting items. The Chairman said the recent audit had reported that NFDC did not have a Register of Members Interests Form for one Councillor. The Clerk will check on this

Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011

5. Approval of the minutes of the meeting held on 10th April 2017. The minutes were approved by all Councillors and signed by the Chairman
6. Matters arising from the Minutes. The Chairman said there was no progress on development of Martin Club. Cllr Hooper said any changes to the current grass cutting arrangements would be more expensive, and the current contractor did not have equipment to cut-and-collect. Cllr Lawes proposed that the present grass cutting arrangements continued
7. Lengthsman Scheme. The Lengthsman will be at Martin on 12th June. Cllr Richards provided footpath plans and suggested the priorities should be footpaths 28, 21, 29, 34 and 13b, in that order. There was discussion about a fallen tree in Angel Lane and Cllr Hapke agreed to speak to the owner, as adjacent owners are responsible for cutting hedges and trees
8. Review of Annual Governance and Accounting statements for the financial year ended 31st March 2017. The Clerk read through the requirements of the Governance Statement and Councillors confirmed that these were being complied with. Councillors also approved the Accounting Statement and both sections were signed as correct by the Chairman

9. Review of the Council Asset Register. This was discussed and agreed as:

Green Martin	5238.00	
Play equipment (bought 2015-16)	3827.00	
Play equipment (bought 2016-17)	2150.00	
Basketball unit	1367.00	
Seats 2 x 169.00	<u>338.00</u>	12,920.00 total

10. Review of the Council insurance policy. The values were agreed as approximately correct and will be adjusted when more play equipment is bought
11. Review of Playground Inspection. Cllr Lawes submitted a report and the Chairman will arrange bolt and other minor repairs. The Chairman asked if funds could be set aside to buy more equipment. There had been requests for more swings so the Chairman will arrange an estimate. Councillors agreed that the recent CIL transfer of £592.56 could be spent on this

12. Finance. The bank balance was calculated to be £10,827. The balance at 31st March of £7,528 had increased by £3,880 (£2,914 precept, £373 NALC grant, and £593 CIL transfer) but reduced by £581 (£327 previous Clerk salary, £50 to Victim Support, £200 HALC fees, and £4 noticeboard key). The following new payments were approved:
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| Came and Company. | £280 for annual Insurance premium |
| Do the Numbers Ltd | £185 for internal audit |
13. Planning Applications. Applications 16/11097 for Martin Club and 17/10285 had been granted. Application 17/10271 had been withdrawn. Councillors reviewed Applications 17/10404 and 5 for West House, Martin Road and agreed the issues related to compliance with Conservation Officer requirements, so they would accept the decision of NFDC under Option 5
14. Dates for Parish Council meetings for the ensuing year. The following Mondays were agreed:
17th July, 4th September, 16th October, and 27th November 2017
8th January, 19th February, 9th April, and 21st May 2018

Edward Hale - Interim Clerk – Martin Parish Council
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