

13th June, 2016

MARTIN PARISH COUNCIL

11 Columbia Gardens | Ensbury Park | Bournemouth | Dorset | BH10 4FL

NOTICE IS HEREBY GIVEN that a meeting of **MARTIN PARISH COUNCIL** will be held on **Tuesday 20th of June** in the **BLANDFORD HALL** at **7:00PM**, for the purpose of transacting the business set out in the Agenda below.

All Councillors are hereby summoned to attend.

All Members of the Public are welcome to attend.

Signed
James P. Sheehy

Parish Clerk

For all enquiries, please email clerk@martin-pc.newforest.gov.uk

Martin Parish Councillors

Cllr. S Sampson (Chairman) | Cllr. J Richards (Vice Chairman) | Cllr. B Hapke
Cllr. M Farmer | Cllr. S Hooper | Cllr. H Lawes | *Vacant Seat*

District & County Councillor: E. Heron

1. **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive Declarations of Interest.
3. **PUBLIC PARTICIPATION PERIOD**
An opportunity for members of the public to speak about an issue or raise concerns to be addressed by Council Members. Public participation is carried out in accordance with the Parish Council's protocol on speaking time, which is limited to 15 minutes.
4. **CO-OPTION TO FILL PARISH COUNCIL VACANCY**
To consider the co-option of a new councillor to fill a vacant seat following the resignation of Councillor W. Perry at the previous council meeting.
5. **CONFIRMATION OF MINUTES OF THE MEETING HELD 16TH OF MAY 2016**
To confirm the Minutes of the Parish Council meeting held on 16th May 2016 and sign as an accurate record.
6. **REPORTS**
To receive District & County Council reports.
7. **PLANNING MATTERS**
To note and reach decisions on any applications or appeals received by the Parish Council.
8. **LENGTHSMAN SCHEME**
To review work detail for lengthsman scheme and note next visit to the Parish on the 27th of June 2016.
9. **FINANCIAL MATTERS**
To note receipts, approve list of payments and sign cheques accordingly.
 - a) **To note** the following receipts

£2914.00 – 28/04/2016 – First Half of Precept

£2914.00 -Total Receipts to be noted.
 - b) **To approve** the following payment schedule:

£470.34 -Clerk's salary April – June 2016

£470.34 -Total Payments to be approved.
10. **ADDITION OF VICE CHAIRMAN AS BANK SIGNATORY**
To complete and sign banking mandate for the addition of the Vice Chairman, Councillor J Richards as signatory to Parish Council Accounts.
11. **APPROVAL OF ASSET REGISTER**
To receive the Council's asset register updated as of the 13th of June 2016, consider any items for addition or removal and approve finalised list.
12. **FIRST QUARTER BUDGET REPORT**
To receive the first quarter budget report, settle financial queries and note contents.

13. DOWNVIEW ROAD SIGNAGE

To receive an update regarding a recent request made by the Parish Council to Hampshire County Council for a new sign to be installed at Downview Road to improve safety for children playing in the street.

14. RESILIENCE PLANNING

To receive a report from the Resilience & Community Emergency Plan event held in Fordingbridge on the 15th of June 2016 and consider the way ahead.

15. PARISH NOTICEBOARD AND DRAGONS TEETH

To receive an update regarding a noticeboard requiring refurbishment and proposed dragons teeth installation, (*Ref Min. 14/2016/17*) and consider the way ahead.

16. ANY OTHER BUSINESS THE CHAIRMAN DEEMS URGENT

To receive any items of business the Chairman deems urgent and consider any other items to be Included on the next Agenda by Councillors.

17. DATE OF NEXT MEETING

To note the date of the next meeting of the Council on the 1st of August at 7:00PM.