

MINUTES of the annual meeting of **MARTIN PARISH COUNCIL** held on **Monday 16th May 2016** in the **BLANDFORD HALL, MARTIN** at 7:30PM.

Present: Councillors S Sampson (Chairman) H Lawes, W Perry, M Farmer, B Hapke, S Hooper, J Richards

Officers: Mr J P Sheehy, Parish Clerk

1. ELECTION OF CHAIRMAN FOR CIVIC YEAR 16/17

A vote was cast and was unanimous in electing Councillor Susan Sampson as Chairman of Martin Parish Council for the civic year of 2016-2017

2. ELECTION OF VICE CHAIRMAN FOR CIVIC YEAR 16/17

A vote was cast and was unanimous in electing Councillor Janet Richards as Vice Chairman of Martin Parish Council for the civic year of 2016-2017.

3. APOLOGIES FOR ABSENCE

There were no apologies for absence.

4. DECLERATIONS OF INTEREST

There were no declarations of interest.

5. PUBLIC PARTICIPATION TIME – an opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council’s ‘Protocol for Public Participation Time’.

No Members of the Public were present.

6. MINUTES OF THE MEETING HELD ON THE 11TH OF APRIL 2016

The minutes of the meeting held on the 11th of April 2016 were confirmed as a true and accurate record and were signed by the Chairman.

7. MATTERS ARISING FROM THE PREVIOUS MEETING.

There were no matters arising from the previous meeting held on the 11th of April 2016.

8. LENGTHSMAN SCHEME

Councillors discussed works that required attention for the next visit of the lengthsman due on the 27th of June and updated the schedule accordingly.

9. ACCOUNTS AND GOVERNANCE

Pursuant to Section 150, paragraph 5 of the Local Government Act 1972 the Parish Clerk advised Councillors that an additional signatory other than the Chairman and the Clerk should be set-up to ensure transparency when authorising payments as a Council.

It was unanimously **RESOLVED** that Councillor J. Richards be approved as the second cheque signatory to Martin Parish Council.

10. COUNCIL ASSET REGISTER

In absence of an up-to-date register of assets, it was

RESOLVED that this item be deferred until the next meeting of Martin Parish Council.

11. INSURANCES

The Parish Clerk provided Councillors with a schedule for the impending insurance renewal of the Council due to take place on the 1st of June 2016. It was noted that an additional **£5,000.00** of cover was now included for future play equipment to be installed on the recreation ground. It was

RESOLVED that the premium of **£273.75** offered by Came & Co. be approved and cheques signed for the agreed amount.

Total Payments Authorised: £273.75

12. PLAYGROUND INSPECTIONS

Councillors discussed an ongoing problem with swings being damaged by dogs and that the owner was known to the Council. The Chairman proposed that the bye-law of dogs remaining on leads should be enforced. It was

RESOLVED that the identified dog owner be contacted to note the Councils concerns to ensure that no further damage occurred.

Councillor H. Lawes notified Councillors that a contractor with plant equipment had come forwards with an offer to install four large tractor tyres in the recreation grounds at no cost to the Council. It was **AGREED** that the Parish Clerk would contact the Contractor to arrange insurance provisions and a date for the work to be carried out, with a report to be made at the next meeting.

13. DATES FOR CIVIC YEAR

The following dates for future meetings were set and approved:

Martin Parish Council Meetings

- 20th of June 2016
- 8th of August 2016
- 12th of September 2016
- 24th of October 2016
- 5th of December 2016
- 9th of January 2017
- 20th of February 2017
- 10th of April 2017
- 15th of May 2017

Annual Parish Meeting

15th of May 2017

Noted.

14. ANY OTHER BUSINESS THE CHAIRMAN DEEMS URGENT

The chairman read to the Council a resignation letter from Councillor W. Perry who was leaving the Parish. Councillors extended their thanks to Councillor Perry for her service to the parish.

It was **AGREED** that a notice would be placed on the parish notice boards that a vacancy to the council was now available and invite parishioners to put forwards their name for consideration for co-option or election to the Council, with a view to reviewing the nominations at the next meeting.

Councillor H. Lawes suggested that signage to warn drivers unfamiliar with Martin of children playing in Downview Road should be placed its junction with Townsend Lane. It was **AGREED** that the Parish Clerk would perform research and consult with the Highways Authority, with a report of options to be made for inclusion on the next meeting agenda.

Councillor M. Farmer raised concerns about a parish notice board in a state of disrepair and an ongoing concern of “dragons teeth” on the recreation grounds that had been discussed at the previous meeting. It was **AGREED** that the Clerk would continue to press the issue of dragons teeth with Hampshire County Council and that the ownership of the notice board would be ascertained and options present for its renewal, if appropriate, for inclusion on the next meeting agenda.

Meeting closed at 8:42 PM.

..... **Chairman**