

MARTIN PARISH COUNCIL

Minutes of the Annual Meeting of Martin Parish Council held on Monday, 18th May, 2015 in the Blandford Hall, Martin.

Present: S. Sampson, M. Farmer, B. Hapke, W. Perry and J. Richards,

PUBLIC REPRESENTATIONS: None

1. **ELECTION OF CHAIRMAN:** The Clerk asked for nominations for Chairman. It was proposed and seconded that Mrs. S. Sampson be elected as Chairman of the Parish Council for the ensuing year and on being put to the vote it was:
RESOLVED: That Cllr. Mrs. S. Sampson be elected Chairman of the Parish Council for the ensuing year.
Mrs. S. Sampson then signed the Declaration of Acceptance of Office.
S. Sampson in the Chair.
2. **ELECTION OF VICE CHAIR:** It was moved and seconded that Mrs. J. Richards be elected as Vice-Chairman of the Parish Council for the ensuing year and on being put to the vote, it was,; RESOLVED: That Cllr. Mrs. J. Richards be elected Vice-Chairman of the Parish Council for the ensuing year.
3. **DECLARATION OF A VACANCY ON THE PARISH COUNCIL**
Due to insufficient Candidates at the recent election there was a Vacancy on the Parish Council which could now be filled by Cooption. The matter would be considered at the next meeting when expressions of interest could be obtained and in particular from residents in East Martin.
4. **APOLOGIES FOR ABSENCE**
Apologies for absence were received from H. Lawes and E. Heron.
5. **DECLARATIONS OF INTEREST:** None were made.
6. **MINUTES OF THE MEETINGS HELD ON THE 13th and 23rd April, 2015**
RESOLVED: That the minutes of the meetings of Martin Parish Council held on 13th and 23rd April, 2015 be approved as a correct record and signed by the Chairman.
7. **MATTERS ARISING:**
 - a) **MAINTENANCE OF THE CHURCHYARD:** The Clerk had circulated a letter dated 24th April, 2015 from the Revd. L. Player asking the Parish Council to consider again, in the light of his comments, the approval of a financial contribution toward the churchyard maintenance on the basis of 50% of the cost of the maintenance of the lower churchyard. Members discussed in detail the comments made in the letter from the Revd. Player and agreed that financial support from the Parish Council would be beneficial to all residents in the Parish. To this end the Council had already made provision in its budget for 2015/16 and would continue to consider the level of support on an annual basis when the Budget and Precept was set.
In order, therefore, to make progress on this matter it was agreed that the Clerk should reply to the Revd. Player and inform him that the Parish Council will

consider making a financial contribution towards the maintenance of the lower churchyard subject to invoices of the costs involved being provided (at the end of the cutting season) and the calculation made by the PCC setting out 50% of those costs directly attributable to the reasonable mowing of the lower churchyard.

RESOLVED: That the Clerk reply to the letter received from the Revd. Player accordingly

- b) TRANSPERANCY CODE: RESOLVED: That the Clerk prepare the information required to be published under the Transparency Code for smaller authorities for inclusion in the Council's website.
 - c) MARTIN CLUB – TEMPORARY EVENT NOTICE: The current situation regarding the Music Event being held at Martin Club on the 30th May, 2015 and associated camping was noted together with the action proposed by NFDC Environmental Health Officers'.
 - d) LENGTHSMAN SCHEME: The Lengthsman had completed most of the work included in the last schedule. W. Perry agreed to discuss the question of time spent on each job with the lead Council. It was also noted that the Signpost on the Footpath adjacent 1 Townsend Lane was rotten and would be reported on-line. Hampshire County Council had not yet jetted out the pipe outside Martin Club.
8. FINANCE: i) ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31st MARCH, 2015: The Clerk had submitted the Accounts for the year ended 31st March, 2015 and reported that the Internal Auditor had completed the Audit and that the Accounting Statement 2014/15 together with the Annual Governance Statement 2014/15 (as circulated) could now be approved for submission to BDO LLP.

RESOLVED: That the Annual Accounting Statement and the Annual Governance Statement 2014/15 be received and approved by the Parish Council and signed by the Chairman.

9. REVIEW OF THE COUNCIL'S ASSET REGISTER

RESOLVED: i) That the Basketball Unit be added to the Council's Asset Register with a value of £1875. That the land at The Orchard be also included in the Register.

10. REVIEW OF THE COUNCIL'S INSURANCE POLICY: RESOLVED: That the advice of Came and Company be obtained in respect of the current levels of cover and in particular in relation to the replacement costs of the play equipment.

11. PLAYGROUND UPDATE

- i) Inspection of Equipment: The latest playground inspection report carried out on 6th April, 2015 and 6th May, 2015 by H. Lawes were noted by the Council.
- ii) Provision of additional equipment: It was agreed that the provision of additional equipment for the Recreation Ground would be discussed at the next meeting.

12. SCHEDULE OF PAYMENTS:

Came and Co.	Annual Insurance Premium	£265.00
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Sutcliffe Play	Replacement Swing Seats	£332.64
Blandford Hall Committee	Hire of Hall	£60.00
HMRC	PAYE Payment	£46.00

RESOLVED: That the schedule of payments listed above be approved.

13. PLANNING APPLICATIONS:

i) **Planning Applications:**

- a) 15/10555 Detached double garage at Toyd Cottage, Martin - Deferred until the next meeting
- b) **Planning Decisions: 15/10085** House; detached garage; access; parking; landscaping; demolition of existing at Drove End Farmhouse, Martin. GRANTED subject to consitions
- c) **Tree Work Applications: 15/0449** Fell 4 Cypresses; 1 Eucalyptus; Prune 1 Maple and 1 Beech at Martin Cross Cottage, Martin Road, Martin.
15/0472 Prune 1 Yew at Bustard Farm, East Martin Road, East Martin
The applications were noted.

14. DATE OF NEXT MEETING:

RESOLVED: That the next Parish Meeting be held on Monday, 22nd June, 2014 commencing at 7.00pm.

15. DATES OF FUTURE MEETINGS: Monday, 3rd August, 2015; Monday, 14th September, 2015; Monday, 26th October, 2015; Monday, 7th December, 2015; Monday, 11th January, 2016; Monday, 22nd February, 2016; Monday, 11th April, 2016 and Monday, 16th May, 2016 (Annual Parish Council)
Monday, 16th May, 2016 (Annual Parish Meeting)

16. ANY OTHER BUSINESS: Planning Application: 14/10177 Holiday Lets at Martin Club: The Clerk would check the date that permission was granted.

The Chairman closed the meeting at 8.50 pm

Signed Date.....